

# TRAVEL APPROVAL FORM

**Department:** MEDICAL EXAMINER

**Event Name:** IACME ANNUAL SYMPOSIUM 2025

**Location:** LAS VEGAS, NV

**Event Dates:** July 20-25, 2025

**Purpose:** ☒ Required Continuing Education/Certification  
☒ Job Training  
☐ Other: \_\_\_\_\_

**Name of Attendees:**

GARY MORRIS \_\_\_\_\_

TIM MELCHER \_\_\_\_\_

ESMERELDA VAZQUEZ \_\_\_\_\_

<b>Court Decision:</b> <small>This section to be completed by County Judge's Office</small>
<div style="text-align: center;"> <b>4-28-25</b></div>

**Required Documents Checklist:**

**\*\* Same-Day Travel - Commissioners Court Approval is not required \*\***

**Overnight Travel**

- ☒ Travel Approval Form
- ☒ Registration Information or Confirmation
- ☒ Itinerary, Agenda, or Breakdown
- ☒ Hotel Information, Confirmation, or Hotel Reservation Request Form

**For Out of State Travel, please also include:**

- ☒ Cost Estimation Breakdown for Trip with Airfare, Rental Car, Meals, Hotel, Etc.
- ☒ Narrative as to why the Out of State Travel is necessary

**Signature of Elected Official/Department Head:**

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# Attendee Registration

## Advanced Medicolegal Death Investigation Symposium

\$450.00 USD for Members

\$650.00 USD for Non-Members

### *Pricing After April 1st*

\$550.00 USD for Members

\$750.00 USD for Non-Members

## Workshop – Death, Dollars, & Decisions: Leading an MDI Office

\$150.00 USD Members\*

\$250.00 USD Non-members

### *Pricing After April 1st*

\$200.00 USD Members

\$300.00 USD Non-Members

Available in person and virtually. In person includes lunch.

## Conference Reservations & Questions

[info@theiacme.com](mailto:info@theiacme.com)

[www.theiacme.com](http://www.theiacme.com)

## REGISTRATION FEES

Contact us for group discounts. Registration is refundable, less a processing fee of \$15, until May 1, 2025. Processing Fee from May 2, 2025 to June 30, 2025, will result in a 50% refund of registration costs. Registration cancellations after July 1, 2025 will not be refunded. All non-member attendees will receive a free 2025 membership.

## Core Concepts of Medicolegal Death Investigations

\$450.00 USD for Members

\$650.00 USD for Non-Members

### *Pricing After April 1st*

\$550.00 USD for Members

\$750.00 USD for Non-Members

## HOTEL ACCOMMODATIONS

Golden Nugget Hotel

129 East Fremont Street, Las Vegas, NV 89101

(800) 331-5731

<https://goldennugget.reztrip.com/ext/promoRate?property=1115&mode=b&pm=true&sr=936681&vr=3>

**As low as \$62.00 per night plus 13% tax and discounted resort fee of \$20.00 plus 13% tax.**

Ask for the IACME discount symposium rate using code **GSAC25**. Be sure to secure your reservations as soon as possible. This rate is available through June 1, 2025 or until this reserved block of rooms fill.

# Conference Agenda

**Core Concepts of Medicolegal Death Investigations Course: Sunday–Thursday**

**Advanced Medicolegal Death Investigation Symposium: Monday – Thursday**

## **SATURDAY, JULY 19**

9:00am – 12:00pm Executive Committee Meeting

1:00pm – 4:00pm Board of Directors Meeting

## **SUNDAY, JULY 20**

7:00am – 8:00am Core Concepts of MDI Course  
Registration

8:00am – 5:00pm Core Concepts of MDI Course

10:00am – 4:00pm Workshop – Death, Dollars, &  
Decisions: Leading an MDI Office

5:00pm – 7:00pm Registration

5:30pm – 8:00pm Exhibit Hall Open, Welcome  
Reception, & Poster Session

## **MONDAY, JULY 21**

7:00am – 8:00am Registration

7:30am – 5:00pm Exhibit Hall Open

8:00 am – 9:00am IACME Opening Ceremonies &  
Keynote Address

9:00am – 5:00pm Core Concepts of MDI Course

9:00am – 5:00pm Advanced MDI Symposium

6:00pm – 10:00pm IACME Networking Event  
at The Mob Museum

## **TUESDAY, JULY 22**

7:30am – 5:00pm Exhibit Hall Open

8:00am – 5:00pm Core Concepts of MDI Course

8:00am – 5:00am Advanced MDI Symposium

7:00pm – 10:00pm IACME Pool Side Reception  
(The Hideout at the Pool 3rd Level)

## **WEDNESDAY, JULY 23**

7:30am – 5:00pm Exhibit Hall Open

8:00am – 11:30am Core Concepts of MDI &  
Advanced MDI Symposium

11:30am – 1:30pm General Membership Meeting/  
Luncheon

1:30pm – 5:00pm Core Concepts of MDI,  
Advanced MDI Symposium &  
Family Advocacy Workshop

## **THURSDAY, JULY 24**

8:00am – 5:00pm Exhibit Hall Open  
Core Concepts of MDI  
Advanced MDI Symposium



Main Select / Main

Round trip (refundable)

\$634 per person

Total \$633.97 (all passengers)

Includes taxes and carrier-imposed fees

[Price and tax information](#)

[Bag and optional fees](#)

TRAVLER:

ESMERELDA VAZQUEZ

DEPART

Dallas/Fort Worth, TX to Las Vegas, NV

Saturday, July 19, 2025

DFW	LAS			
1:13 PM →	2:00 PM	2h 47m	Nonstop	Main Select
AA777 • 738-Boeing 737				

[Details](#) | [Change](#)

RETURN

Las Vegas, NV to Dallas/Fort Worth, TX

Friday, July 25, 2025

LAS	DFW			
12:48 PM →	5:46 PM	2h 58m	Nonstop	Main
AA1938 • 321-Airbus A321				

[Details](#) | [Change](#)

Main Select / Main

Round trip (refundable)

\$635 average per person

Total \$1,269.94 (all passengers)

Includes taxes and carrier-imposed fees

[Price and tax information](#)

[Bag and optional fees](#)

TRAVLER:

GARY MORRIS

TIM MELCHER

DEPART

Dallas/Fort Worth, TX to Las Vegas, NV

Sunday, July 20, 2025

DFW	LAS			
12:51 PM →	1:44 PM	2h 53m	Nonstop	Main Select
AA777 • 321-Airbus A321				

[Details](#) | [Change](#)

RETURN

Las Vegas, NV to Dallas/Fort Worth, TX

Friday, July 25, 2025

LAS	DFW			
12:48 PM →	5:46 PM	2h 58m	Nonstop	Main
AA1938 • 321-Airbus A321				

[Details](#) | [Change](#)

**TRAVEL ESTIMATE**  
**IACME 2025 – Las Vegas, NV**  
**July 20-24, 2025**

Attendee's: Gary Morris, Tim Melcher and Esmerelda Vazquez

Registration x 3 = \$1,455.00

\*Hotel x 1 = \$910.81

Hotel x 2 = \$1,361.70

\*Flight x 1 = \$633.97

Flight x 2 = \$1,269.94

\*Meals x 1 = \$346.50

Meals x 2 = \$567.00

**Total Estimated Cost = \$6,544.92**

\*Esmerelda Vazquez will be going to Las Vegas a day before Gary and Tim.

\*\*This travel is required for our ABMDI Certification Hours not offered within the State of Texas. Travel will be reimbursed with scholarship after travel is completed. Registration is the only item not reimbursed by the conference.